



Stewardship Coordinator

Position: Stewardship Coordinator

Organization: Nanaimo & Area Land Trust (NALT)

Location: Nanaimo, British Columbia

Position Type: Part-time (\$20.51/hr, 18 - 35 hrs/wk), Part-time position with possibility of full-time depending on the successful applicant

Start Date: April 1st, 2020

About NALT:

The Nanaimo & Area Land Trust (NALT) became a registered society and charity in 1995. The mission of NALT is *to support, promote and protect the natural values of land and water in our area*. We carry out this purpose through public education about the importance of stewardship; stewardship initiatives and activities; operation of a stewardship centre, conservation covenants on privately owned and public lands, land acquisitions by donation or purchase, voluntary stewardship actions to protect habitat and partnerships with public sector, private sector and non-profit agencies – both locally and regionally.

Job Overview:

The **Stewardship Coordinator** reports to **NALT's Executive Director (ED)** and works to develop and carry-out stewardship projects, programs and initiatives.

The Team Coordinator will work with the ED, Advisory Committee, local experts and NALT staff to develop and carry-out stewardship projects, programs and initiatives. The Coordinator will be involved in all aspects of developing, funding and completing projects, programs and initiatives. The **Stewardship Coordinator** will work with the **Stewardship Committee** as appropriate.

This is a part-time position with possibility full-time for the appropriate candidate.

Qualifications:

- Must have strong problem-solving, written and oral communication skills.
- Previous experience or education relating to habitat stewardship, conservation, and ecological restoration would be an asset.
- Previous experience in delivering educational programs an asset.
- Project management experience an asset.

- Ability to work well in a team setting.
- Familiarity with social media an asset.
- Must have a clear criminal record check to participate within schools and other settings.
- Must have a valid Class 5 Driver's License.

Please send your resume with covering letter to admin@nalt.bc.ca by **March 18th at 4:00PM.**

We thank all applicants, however, only those selected for interviews will be contacted.

March 2nd, 2020